

## Behavior Management Guidelines for Youth Programs

It is the program's goal to provide a healthy, safe, and secure environment for all participants. Children who attend the program are expected to follow the behavior guidelines based on our core values and to interact appropriately in a group setting.

### Behavior Guidelines:

1. We will **care** for ourselves and for those around us.
2. **Honesty** will be the basis for all relationships and interactions.
3. Everyone is **responsible** for their own actions.
4. We **respect** each other and the environment.

When a participant does not follow the behavior guidelines, we will take the following steps:

1. Staff will redirect the participant to more appropriate behavior.
2. The participant will be reminded of the behavior guidelines and day camp rules, and a discussion will take place.
3. If the behavior persists, a parent will be notified of the problem. The staff will document the situation. This written documentation will include what the behavior problem is, what provoked the problem, and the corrective action taken.
4. Staff will schedule a conference with the parent so they can determine the appropriate action to take.
5. Staff will schedule a progress check or a follow-up conference. If the problem still persists, staff will schedule a conference that includes the parent, participant, staff, and program director. The program director will have all documentation and the notes from the previous conferences for review. If subsequent conferences have to be scheduled, a counselor may also be present.
6. If a child's behavior at any time threatens the immediate safety of that child, other children or staff, the parent may be notified and expected to pick up the child immediately.
7. If a problem persists and a child continues to disrupt the program, the program reserves the right to suspend the child from the program. Expulsion from the program will be considered in extreme situations.

The following behaviors are not acceptable and may result in the immediate suspension of a participant for the remainder of the current day and the next day:

1. Endangering the health and safety of children and/or staff, members, and volunteers
2. Stealing or damaging program or personal property
3. Leaving the program without permission
4. Continuing to disrupt the program
5. Refusing to follow the behavior guidelines or program rules
6. Using profanity, vulgarity, or obscenity frequently
7. Acting in a lewd manner

If any of these behaviors persists, staff may suspend the participant a second time before expulsion. Immediate expulsion may occur if a participant is in possession of and/or using tobacco, alcohol, illegal drugs, firecrackers, firearms, or explosives.

### PARENT SIGNATURE REQUIRED:

I have reviewed with my child the Behavior Management Guidelines. I understand and agree to all of the terms presented in this document.

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Parent's signature

Date

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Participant's signature

Date