



Considerations for Bus Contracts

Contract Language:

1. Vendor complies with all applicable local, state and federal regulations for transporting school-age children
2. Vendor complies with Omnibus Transportation Safety Act regulations
3. Vehicles are maintained in accordance with state and federal regulations and hold current inspection certificates
4. Vehicles are properly equipped and in safe operating order
5. Drivers have been screened and have backgrounds appropriate for interaction with children
6. Drivers hold current licenses for the vehicle they are driving
7. Vendor carries at least \$2 million in General Liability insurance coverage and also carries Workers' Compensation coverage and Auto Liability coverage.
8. Vendor supplies organization with a certificate of insurance, naming the organization as an additional insured.

Suggestions:

1. Include contracted drivers in summer, trip and youth protection training of staff
2. Provide staff for supervision on all vehicles in addition to driver