



## Distracted Driving Statement

The <organization name> cares for the safety and welfare on its employees, volunteers and patrons. Therefore, all organization drivers will not use cell phones (including hands free) or any other mobile electronic devices while operating a motor vehicle. This includes, but is not limited to, answering or making phone calls, engaging in phone conversations, reading or responding to e-mails and text messages, adjusting a Global Positioning System (GPS) and accessing the Internet.

These restrictions do not apply to calls made to report an emergency. In all such cases, all cautionary measures should be practiced.

All organization drivers are required to:

- Power-off or silence personal wireless or other devices before driving (organizational emergency communication should be maintained).
- Pull over to a safe place and put the vehicle in "Park" if a call must be made or received while on the road.
- Pull over to a safe place and put the vehicle in "Park" to make adjustments to a Global Positioning System (GPS) or other navigation devices.
- Practice defensive driving techniques at all times.

Adapted from the National Safety Council